JOURNAL OF PROCEEDINGS AND MINUTES

OF THE CHASE COUNTY, KANSAS

BOARD OF COUNTY COMMISSIONERS

January 13, 2020

January 13, 2020 at 10:00 am, Anthony Hazelton-Chairman, William Fillmore Vice-chairman, Randy Talkington-member and Connie Pretzer-County Clerk assembled in the Chase County Commission Chambers for the **reorganizational meeting** of 2020. Hazelton opened the meeting with the Pledge of Allegiance. Also present was Linzi Garcia—Leader News.

Acting Chairman Anthony Hazelton asked for nominations for Chairman of the Board of Commissioners. Randy Talkington nominated Anthony Hazelton. No other nominations were made.

***Motion by Talkington to appoint Hazelton as Chairman was 2nd by Hazelton.*** Motion carried 2-1 with Fillmore opposing.

Chairman Hazelton asked for nominations for Vice-Chairman of the Board of Commissioners. Randy Talkington Nominated William Fillmore. No other nominations were made. ***Motion by Hazelton to appoint Fillmore as Vice-Chairman was 2nd by Talkington.*** Motion carried 2-1 with Fillmore opposing.

***Motion to approve Minutes of December 31, 2019 by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion to approve Warrants Payable 01/13/2020 by Hazelton was 2nd by Talkington.*** Motion

carried 3-0.

***Motion by Hazelton to sign letter of engagement for Cindy Jensen as the County Auditor was 2nd by Talkington.*** Motion carried 3-0.

***Motion to approve resolution 2020-01 (GAAP waiver) by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion to sign the completed K-WORC inspection report by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

2020 APPOINTMENTS

***Motion by Hazelton 2nd by Talkington to approve*** the following appointments. Motion carried 3-0.

Designated the Cottonwood Valley Bank-Chase Co. Branch, Citizens State Bank of Cottonwood Falls and the Municipal Investment Pool administered by the State of Kansas as depositories of County Funds.

Designated the Chase County Leader News as the official County Newspaper.

Designated Geo Tech Inc. as Chase County Land Surveyors.

Effective immediately appointed:

Scott Harris as EMS Director

Scott Wiltse as Emergency Preparedness Director

Scott Wiltse as Sanitation Supervisor

Steve Fillmore as County Fire Chief

Thom Kirk as Noxious Weed Director

Thom Kirk as Road & Bridge Supervisor

Thom Kirk as Board’s representative on the Lyon/Chase County Solid Waste Committee

Larry Sigler as Detention Facility Administrator

Deb Haglund as Senior Center Director

County Treasurer L. Dow Wilson as County Financial Officer

Commissioner Talkington as Board representative to the Drug and Alcohol Task Force Commissioner Hazelton as Board representative to the Scenic Byway Steering Committee

County Clerk Connie Pretzer as Freedom of Information Officer

County Clerk Connie Pretzer as County Election Officer

County Clerk Connie Pretzer as Public Information Officer

***MOTION ADOPTING A TRAVEL REIMBURSEMENT POLICY FOR 2020***

***by Hazelton was 2nd by Talkington.*** Motion carried 3-0

Chase County Employee Handbook establishes the guidelines for meal and mileage reimbursement governing reimbursement of officers and employees & is determined at the reorganization meeting annually.

**Meals** - Meals during travel will be reimbursed for actual cost not to exceed $10 per meal for lunch & Dinner only. Dinner meals will only be reimbursed for mandatory overnight meetings. Meals provided by the conference or seminar are not included in the meal allowance.

**Personal Automobiles** –Mileage reimbursement will be based on mileage from the work location office to the off-site location of the official business*,* not from the employee’s or officer’s residence.  An employee or officer will be reimbursed at the rate of .58 per mile.

***Motion by Hazelton to set County Holidays for 2020 2nd by Talkington as follows:*** Motion carried 3-0.

January 20 Martin Luther King Day

February 17 President’s Day

May 25 Memorial Day

July 3 Independence Day

September 7 Labor Day

November 11 Veterans Day

November 26/27 Thanksgiving

December 24/25 Christmas Eve & Day

January 1, 2021 New Year’s Day

***Motion by Hazelton to set the following dates for Board of Commission meetings 2nd by Talkington as follows:***

Motion carried 3-0.

**Commission Meetings 2020**

ALL MEETINGS WILL BEGIN AT 10:00 AM

IN THE COMMISSIONER’S CHAMBERS

January- 13, 31

February- 10, 27

March- 16, 31

April- 13, 30

May- 11, 28

June- 15, 30

July- 13, 31

August- 10, 17, 31

September- 14, 30

October- 12, 30

November- 9, 16, 30

December- 14, 31

Discussion was held about the Courthouse being without heat for 5 days the 1st week of January. Modern Air had to have a part shipped to repair the problem. Also discussed was the need to look into a generator for the Courthouse to function during power outages.

Kirk Engle presented the Board with the new liability insurance policy with EMC and explained the price increase was mostly due to the vehicle updates.

***Motion at 10:33 by Hazelton for 10 minutes of executive session for confidential data relating to financial affairs with Pretzer was 2nd by Talkington.*** Motion carried 3-0. Meeting resumed at 10:43 with no action taken.

The Cedar Point Fire Station was again discussed. Bruce Fetrow and several other patrons expressed concerns over the size of the building. The BOC has received bids for a 40’ x 60’ building with a 20’ awning for a county grader. Fetrow commented that it would be difficult get 5 trucks in this size of building and a 40’ x 80’ with 4 doors for $5,471.50 more cost. After more discussion it was decided to re-bid. Clerk will place the ad in the Leader News for 2 weeks.

***Motion for 5 minutes of executive session at 11:05 for attorney/client privilege with Pretzer, Larry Sigler and Bill Halvorsen by Hazelton was 2nd by Talkington.*** Motion carried 3-0. Meeting resumed at 11:10 with no action being taken.

Sigler and the Board discussed the need for a new generator at the Detention Facility and the possibility of repairing the old generator for use at the Courthouse. Sigler will get prices.

***Motion for 20 minutes of executive session at 11:10 for non-elected personnel with Pretzer and Deb Haglund by Hazelton was 2nd by Talkington.*** Motion carried 3-0. Meeting resumed at 11:30 with no action taken.

***Motion at 11:36 for 5 minutes of executive session for confidential data relating to financial affairs by Hazelton with Steve Fillmore was 2nd by Talkington.*** Motion carried 3-0. Meeting resumed at 11:46 with no action being taken.

***Motion to ‘advertise for bids’ for a 40’ x 80’ building with a 20’ non concrete bay for motor grader; four 14’ x 12’ overhead doors by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion at 11:46 for 30 minutes of executive session for confidential data relating to financial affairs by Hazelton was 2nd by Talkington.*** Motion carried 3-0. Meeting resumed at 12:16 with no action taken.

***Motion to increase salaries of Register of Deeds, County Treasurer and County Clerk by 5% by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

***Motion to increase wage of all employees by 3% by Hazelton was 2nd by Talkington.*** Motion carried 3-0.

Motion to adjourn at 12:25 by Hazelton was 2nd by Talkington. Motion carried 3-0.

Next scheduled meeting is January 31, 2020 at 10:00 am.

 ADOPTION OF ABOVE MINUTES

 STATE OF KANSAS

 COUNTY OF CHASE

NOW ON This 31st day of January, 2020, as shown in the Minutes of this date’s meeting, the above Minutes are hereby ADOPTED as the official record of the proceedings, business and actions of the Board of Chase County Commissioners during the session above described.

 BY THE BOARD OF COUNTY COMMISSIONERS

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 Anthony Hazelton, Chairman

 SEAL

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 William Fillmore, Vice Chairman

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Randy Talkington, Member

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Connie M. Pretzer, County Clerk