

## LIST OF RESOLUTIONS - 2016

No.	Description
1	GAAP
2	Handbook clarification - resignation + notice
3	Local Disaster Emergency Proclamation - Flood FEMA
4	Solid Waste Management Plan
5	Honoring Mark Davis
6	Res to transfer \$100,000 Road Mach & Bridge Fund to Road Machinery & Bridge Funds
7	Res to trans. \$300,000 from Detention fac. Fund to Detention Fac Reserve
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16	memorandum about Sick Leave Policy
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<b>Transfers</b>	
1	\$40,000 from R+B to <del>R+B</del> Road Machinery & Bridge Building Fund
2	20,000 from Fire Dist #1 to Fire Dist #1 Building Fund
3	20,000 from Fire Dist #1 to Fire Dist #1 Equipment Fund
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RESOLUTION # 2016 - 1

WHEREAS the County of Chase, Kansas, has determined that the financial statements and financial reports for the year ended December 31, 2016 to be prepared in conformity with the requirements of K.S.A. 75-1120a (a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of County Commissioners or the members of the general public of the County of Chase, and

WHEREAS there are no revenue bond, ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with. K.S.A. 75-1120a (a) for the year ended December 31, 2016.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of County of Chase, Kansas, in regular meeting duly assembled this 11th day of January, 2016 that the Board of County Commissioners waives the requirements of K.S.A. 75-1120a(a) as they apply to the Chase County for the year ended December 31, 2016.

BE IT FURTHER RESOLVED that the Board of County Commissioners shall cause the financial statements and financial reports of the County of Chase to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

ADOPTED and approved this 11th day of January, 2016.

  
Tim Peterson, Chairman

  
Tony Hazelton, Vice Chairman

  
Chris Burton, Member

ATTEST:

  
Brande Studer, County Clerk

CHASE COUNTY BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. 2016-2

A Resolution clarifying the Chase County Employee Handbook of September 1, 2012 relating to separation pay in cases of insufficient termination notice

WHEREAS, The Chase County Board of County Commissioners adopted an Employee Handbook (hereinafter "Handbook") on September 1, 2012; and

WHEREAS, said Handbook established guidelines governing the employment relationship between the County and its employees as clearly stated on page 1 of said Handbook; and

WHEREAS, in the case of separation by resignation, the said Handbook, at page 8, states that the County "requests two weeks' written notice to the employee's department head of intent to resign"; and

WHEREAS, upon separation, the said handbook defines what earned but unused vacation and sick pay shall be paid to an employee; and

WHEREAS, the County Commission considers it necessary to clarify the meaning of these provisions.

NOW, THEREFORE, BE IT RESOLVED BY THE CHASE COUNTY BOARD OF COUNTY COMMISSIONERS, IN Regular Session assembled in the Courthouse of said County at the seat of government thereof, that:

1. The County Commission hereby clarifies that an employee shall be required to provide two weeks' written notice to the employee's department head of intent to resign.
2. "Two weeks" shall mean 14 calendar days. And shall not be Vacation and/or Sick Time used.
3. Any employee who fails to provide sufficient written notice as required by the said Handbook (as herein clarified) shall forfeit his/her entitlement to payment of any vacation and/or sick leave.
4. The County Clerk shall post this Resolution to the County's official copy of the said Handbook.

GIVEN UNDER Seal this 18<sup>th</sup> day of January, 2016, at Cottonwood Falls, Kansas, hereby ORDERS this Resolution to be a permanent record of the proceedings of said Commission.

BY THE CHASE COUNTY COMMISSION:

  
Tim Peterson, Chairman

  
Anthony Hazelton, Vice Chairman

  
Chris Burton, Member

ATTEST:

  
Chase County Clerk



RESOLUTION # 03 AND PROCLAMATION

PROCLAMATION of a State of Local Disaster Emergency for Chase County, Kansas:

WHEREAS on the 22 day of May, 2016 and continuing, the Board of Commissioners of Chase County, Kansas finds that certain conditions have caused, or eminently threaten to cause wide-spread or severe damage, injury or loss of life or property in disaster proportion in Chase County, Kansas;

WHEREAS, such conditions have created obstructions which endanger health, safety and welfare of persons and property within the border of Chase County, Kansas.

Now, therefore, be it resolved by the Board of Commissioners of Chase County, Kansas:

That the Board of County Commissioners of Chase County, Kansas, under and by virtue of the authority vested in it by K.S.A. 1976 Supp. 48-932, does hereby PROCLAIM that a State of Local Disaster Emergency exists.

IT IS FURTHER RESOLVED AND PROCLAIMED that the area within the border of Chase County, Kansas covered by this proclamation/ resolution is the entire area of Chase County , Kansas.

BE IT FURTHER RESOLVED that said Board has all rights and/or powers to perform such functions as are vested in said Board by and through the provisions of the Kansas Emergency Preparedness Act of 1975.

IT IS FURTHER RESOLVED AND PROCLAIMED that this resolution shall remain in effect for a period of seven (7) days unless terminated earlier or renewed by consent of the governing body.

ADOPTED BY THE BOARD OF CHASE COUNTY COMMISSIONERS THIS 22 DAY OF May, 2016.

  
COUNTY COMMISSION CHAIRMAN

  
MEMBER

\_\_\_\_\_  
MEMBER

  
COUNTY CLERK



Resolution 2016- 08

A RESOLUTION RELATING TO THE SOLID WASTE MANAGEMENT PLAN  
OF CHASE COUNTY, THE CITY OF EMPORIA AND LYON COUNTY, KANSAS

WHEREAS the Board of County Commissioners of Chase County, Kansas met in due and regular session  
on this August 22, 2016; and

WHEREAS the Solid Waste Planning Committee met on July 20, 2016, at the City Water Plant  
Meeting Room with members of that committee being present for the purpose for the Annual Review  
for the Solid Waste Management Plan which Lyon County is required by statute to have: and

WHEREAS the Solid Waste Management Plan Annual Review for Chase County, The City of Emporia and  
Lyon County dated July 20, 2016 was adopted with amendments as set out in the Solid Waste  
Management Planning Committee Meeting minutes of July 20, 2016.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Chase County, Kansas that  
the Solid Waste Management Plan Annual Review for Chase County, the City of Emporia and Lyon  
County, Kansas dated July 20, 2016 along with the amendments made to that plan made by the Solid  
Waste Committee meeting of July 20, 2016 , held at the City Water Plant Meeting Room is hereby  
adopted as the Solid Waste Management Plan Annual Review for Chase County, The City of Emporia and  
Lyon County, Kansas by the Board of County Commissioners of Chase County.

BY THE BOARD OF COUNTY COMMISSIONERS  
CHASE COUNTY, KANSAS

  
Tim Peterson, Chairman

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Anthony D. Hazelton, Vice Chairman

  
Christopher Burton, Member



ATTEST:

  
Brande Studer, County Clerk

CHASE COUNTY BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. 2016- 5

A Resolution honoring the service of Chase County Fire Chief Mark Davis

WHEREAS, Mark Davis served 24 years as the Fire Chief for Chase County, retiring on August 1, 2016; and

WHEREAS, Chief Davis tirelessly devoted himself and his talents to the faithful execution of his duties in protecting the citizens of Chase County, Kansas from fire destruction and injury through tireless personal effort and sacrifice such as to bring great credit upon himself, his family, the citizens of Chase County, the State of Kansas and the nation, who are forever grateful for his distinguished service.

NOW, THEREFORE, BE IT RESOLVED BY THE CHASE COUNTY BOARD OF COUNTY COMMISSIONERS, IN Regular Session assembled in the Courthouse of said County at the seat of government thereof, that **CHASE COUNTY FIRE CHIEF MARK DAVIS** is hereby recognized for his contributions of wise counsel, steady guidance and dedication to the Citizens of Chase County, Kansas and is FURTHER RECOGNIZED for the venerable place of honor that he holds as part of the unbroken line of volunteer fire service leadership to this County, commencing in the year 1859 when the County was organized, and that continues, unabated, until the present.

GIVEN UNDER Seal this \_\_\_\_\_ day of August in the year of our Lord 2016 at Cottonwood Falls, Kansas, and ORDERED to be a permanent record of the proceedings of said Commission.

BY THE CHASE COUNTY COMMISSION:

  
Tim Peterson, Chairman

  
Anthony Hazelton, Vice Chairman

  
Chris Burton, Member

ATTEST:

  
Chase County Clerk



RESOLUTION NO. ~~3~~ 6

WHEREAS, the Board of Chase County Commissioners of Chase County, Kansas, has heretofore established a special fund as provided by K.S.A. 68-141g, and has designated such fund by the title of "Road Machinery and Bridge Building Fund" subject to the limitations and for the purposes as herein stated:

AND WHEREAS, approximately \$ 194,723.42 remains on hand and unexpended from the budget of the Road and Bridge Fund of Chase County, Kansas, for the year 2016 which sum was subject to legal expenditure during the year 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer of Chase County, Kansas, credit the Road Machinery and Bridge Building Fund the sum of \$ 100,000.00 and debit the amount of the sum total to the Road and Bridge Fund, and the County Treasurer and County Clerk are directed to make the necessary accounting entries to accomplish this transfer. It is further found that the sums transferred do not exceed twenty-five percent (25%) of such, subject to legal expenditure for roads, bridges, and highways within Chase County, Kansas, and that such transfer is authorized by statute and will be required for the financing of special improvement projects, the cost of which will exceed the money annually available from current revenues.

ADOPTED this 5<sup>th</sup> day of December, 2016

Board of County Commissioners  
Chase County, Kansas

  
Tim Peterson, Chairman

  
Chris Burton, Member

  
Anthony Hazelton, Member

ATTEST:

  
Brande Studer, County Clerk



RESOLUTION NO. 2016- 7

A Resolution transferring \$300,000 from the Detention Facility Fund (Fund 002) to the Detention Facility Reserve Fund (Fund 065)

WHEREAS, for accounting and management purposes Chase County maintains, inter alia, fund accounts relating to the Detention Facility, including Fund No. 002 relating to the Detention Facility operations and Fund No. 065 relating to a reserve account for the Detention Facility in order to segregate money not needed for jail operations with a view toward early retirement of outstanding bonded indebtedness; and

WHEREAS, Fund 065 contains funds that have been otherwise budgeted and appropriated, and therefore funds accounted for in said Fund 065 are exempt from the budgeting process; and

WHEREAS, Fund 065 money may be transferred back to Fund 002 any time that the governing body of Chase County deems it advisable to do so; and

WHEREAS, the governing body believes that \$300,000.00 now in Fund 002 may be transferred to Fund 065.

NOW, THEREFORE, Be It Resolved by the Chase County Board of County Commissioners, in regular session assembled that the sum of \$300,000.00 shall be transferred from Fund 002 to Fund 065.

ADOPTED THIS 12<sup>th</sup> DAY OF December, 2016

BY THE BOARD OF CHASE COUNTY COMMISSIONERS:

  
Tim Peterson, Chairman

  
Anthony Hazelton, Vice Chairman

  
Chris Burton, Member

ATTEST:

  
Brande Studer, County Clerk

